

Board of Review Log

Cook County Board of Review

- Residential Commercial Apartments/7 units or more
 Industrial Vacant Mixed Use

2009 Complaint No.: _____

Township: _____

Name of Appellant: _____

Address of Property: _____

City: _____ State: _____ Zip: _____ Telephone: _____

Instructions:

- A. Check the box next to each document filed.
 B. Draw a line through each listed document that is not filed.

Documents Submitted:

- 1. Summary Sheet
- 2. Brief
- 3. Original Photos
- 4. Vacancy Occupancy Affidavit (BOR form)
- 5. Tax returns (years 2006,2007,2008)
- 6. Authenticity Affidavit-Short form (BOR form)
- 7. Authenticity Affidavit-Long form (BOR form)
- 8. General Affidavit (BOR form)
- 9. Affidavit (other)
- 10. Appraisal
- 11. Appraisal Index (BOR form)
- 12. Sales Contract
- 13. Closing Statement
- 14. Deed
- 15. Transfer Declaration
- 16. Income and Expense Statement(s)
- 17. Rent Roll(s)
- 18. Lease(s)
- 19. Comparable Properties and Photos
- 20. Additional Documents:

Was an appeal made to the Assessor for 2009?
 YES NO

Have all documents filed with the Assessor been filed before the Board?
 YES NO

If documents are being filed with this Board that were not filed with the Assessor, list them below.

Has the Board granted a reduction on this parcel in the past 3 years?
 YES NO

_____ % OF THE PROPERTY IS OWNER OCCUPIED.

IS ANY PORTION OF SUBJECT PROPERTY UNDER A NON-ARM'S LENGTH LEASE?
 YES NO

If so, what percent? _____%

Basis of Complaint:

- 1. Restoration
- 2. Recent Purchase
- 3. Lack of Uniformity
- 4. Vacancy
- 5. Demolition/Damage
- 6. Income Approach
- 7. Market Approach
- 8. Classification
- 9. Other

Attorney Signature

Print Attorney's Name

BOR Code Number

Above Documents Received by Board: _____
Date

By: _____