

Vacancy/Occupancy Affidavit

Cook County Board of Review

2011 Complaint No: _____

}

I, _____, being first duly sworn, on oath depose and say that I am the owner/managing agent of the property located at _____ (ADDRESS) in _____ (CITY), subject of the above complaint, and that I have personal knowledge that the occupancy of the building(s) for the year _____ is as follows:

Condos or Apartments (Please circle)

	Total Sq. Ft. of Commercial Area Occupied	Total Sq. Ft. of Commercial Area Vacant	Total Sq. Ft. of Commercial Area	Total Number Occupied	Total Number Vacant	Total Number
January						
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total						

Total annual percent weighted vacancy of commercial space

Total annual percent weighted vacancy of apartments

(Please check all boxes that apply)

1. Photos of the vacant space are included with this appeal
2. Photos of the vacant space are not included because: _____

3. Attempts to lease the vacant space were made. _____
(list all attempts made to lease vacant space)

4. No attempts were made to lease the vacant space because: _____

Subscribed and sworn before me,

Further affiant sayeth not.

This _____ day of _____, 20____
Notary Public or Board Deputy

Affiant