



Cook County Board of Review  
Office of the Secretary  
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## **COOK COUNTY BOARD OF REVIEW**

### **Meeting Agenda**

**Wednesday | August 31, 2022 | 9:30 AM**

**VIRTUAL MEETING**

- I. Call to Order and Roll Call**
- II. Pledge of Allegiance**
- III. Public Participation**
- IV. Approval of minutes from May 26, 2022, Meeting**
- V. Call for Old Business**
  - a. Update on Outside Counsel CCBOR Internal Investigation**
  - b. Update regarding Outside Counsel review of CCBOR employment titles and job descriptions**
- VI. Call for New Business:**

**MOTION I: Adoption of Rules and Forms**

**Motion Text:** That the Board of Review adopts its rules, as well as, the complaint forms and various worksheets, forms, printed materials, brochures, notices, instructional and informational materials recommended and required by taxpayers and attorneys appearing before the Board of Review for tax year 2021 for the presentation of over-assessment, under-assessment, exemption, certificate of correction, and other matters before the Board and for the orderly dispatch of business before

**MOTION 2: Adoption of Online Filing and Online Materials**

**Motion Text:** That the Board of Review adopts the use of the online filing system, electronically submitted information, and all electronic worksheets, forms, materials, brochures, notices, instructional and informational materials recommended for and required by taxpayers and attorneys appearing before the Board of Review for tax year 2022 for the orderly dispatch of business before the Cook County Board of Review.

**MOTION 3: Appointment of individuals to serve the balance of the terms of Secretary of the Board and Ethics Officer.**

**Motion Text:** The Board of Review moves to appoint Jonathan Chapman as the Secretary of the Board to serve the balance of term of the former Secretary of the Board James Thompson. The Board of Review moves to

**appoint Josiah Harris as the Board Ethics Officer to serve the balance of the term of former Ethics Officer Jonathan Chapman.**

**MOTION 4: Adoption of Board of Review IT Policy**

**Motion Text: The Board of Review adopts the IT Policy including “Employee Agreement for the Assignment of a Laptop Computer” and “Employee Acceptable Use of Technology” agreements.**

**VII. Executive Session, if necessary**

**VIII. Call for Adjournment of the meeting with the Board remaining in continuous session for the purpose of adjudication of appeals code.**